

Marine Corp Recruiting Command (MCRC) Quick Reference Guide (QRG) for Managing Scholarship Applications



NETPDTC N613

This guide uses graphics and text to show the different screens available for managing the NROTC scholarship applications.

MCRCQRG 1.1

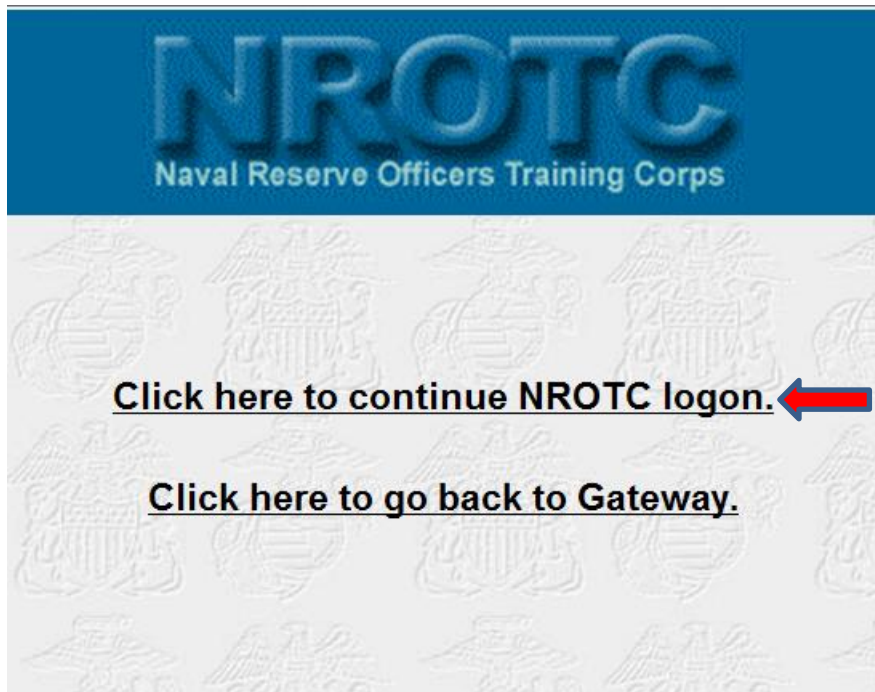
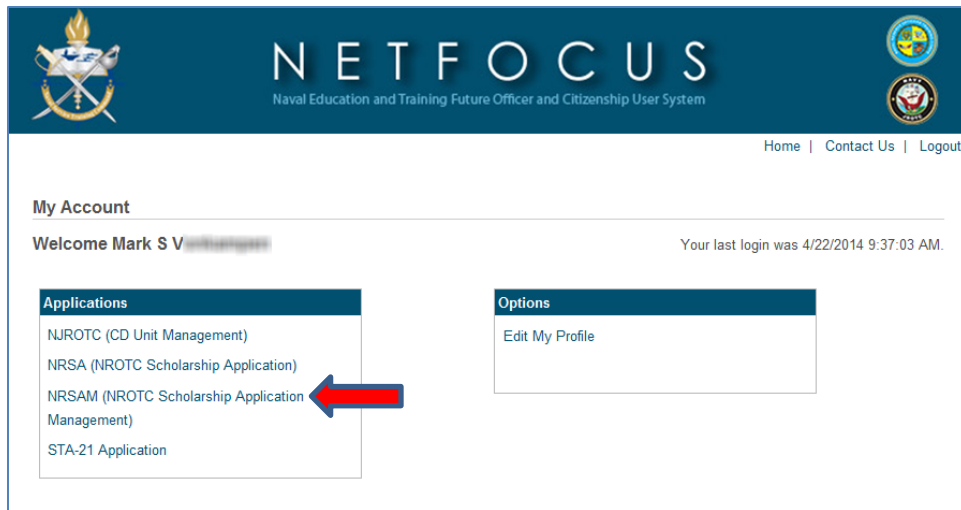
5/19/2014

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Accessing NRSM (NROTC Scholarship Management)



To access the NROTC applicant scholarship management pages;

1. Log in through the NETFOCUS Gateway.
2. Select NRSAM (NROTC Scholarship Application Management) from the menu.
3. Select Click here to continue NROTC logon.

Marine Corp Recruiting Command NRSAM

Home Page

The screenshot shows the NROTC Marine Corp Recruiting Command NRSAM Home Page. The header is blue with the NROTC logo and the text 'Naval Reserve Officers Training Corps'. Below the header is a navigation bar with links: Marine Home, Forms, Search, Accounts, Board Ready Applications, Incomplete Applications, Duplicates, Districts, Email, Reports, Board Results, Selects, Non-Selects, and Logout. The main content area is titled 'MARINES' and displays a message: 'Displaying 1 to 0 of 0 Applicants'. Below this is a message: '- Returned records waiting for additional information.' A blue box contains the text 'District Approved Applicants' and 'No applicants at this time'. A search bar is visible at the bottom with the text 'Search by Name' and a 'Search' button.

Page displays applicants that have been approved through the District level.

Naval Reserve Officers Training Corps
For Official Use Only - Privacy Act Protected

Marine Home | Forms | Search | Accounts | Board Ready Applications | Incomplete Applications | Duplicates | Districts | Email | Reports | Board Results | Selects | Non-Selects | Logout

MARINES

Application Year: 2014

Displaying 1 to 0 of 0 Applicants

- Returned records waiting for additional information.

District Approved Applicants

No applicants at this time

Search by Name

Search

MARINES

Application Year: 2014

2014

2013

2012

2011

g for additional information.

District Approved Applicants

No applicants at this time

Search by Name

Search

Select the year from the menu that the applications were submitted.

To search the page for a specific applicant, type the Last name in the Search by Name box.

Forms

The screenshot shows the NROTC Marine Recruiter interface. At the top is a blue header with the NROTC logo and the text "Naval Reserve Officers Training Corps" and "For Official Use Only - Privacy Act Protected". Below the header is a navigation bar with links: Marine Home, Forms (highlighted with a red box), Search, Accounts, Board Ready Applications, Incomplete Applications, Duplicates, Districts, Email, Reports, Board Results, Selects, Non-Selects, and Logout. Below the navigation bar is a grey bar with the text "MARINE RECRUITER". Below the grey bar is a blue box with the title "Forms" and a list of forms: Applicant Statement of Understanding, Debarment and Suspension, Drug Statement, Evaluation - Counselor(Page 9), Evaluation - Math/English/Science, Evaluation - Other, MCRC ON/E, Officer Interview, Parental Approval, PFT / Photo Form, Physician Approval, Placement Change Request, Tattoo Screening Form, Tattoo Statement of Understanding, and Wait List Request. A red bracket on the right side of the list groups the forms from "Officer Interview" down to "Wait List Request", with a red arrow pointing to the "Officer Interview" form.

Forms

- Applicant Statement of Understanding
- Debarment and Suspension
- Drug Statement
- Evaluation - Counselor(Page 9)
- Evaluation - Math/English/Science
- Evaluation - Other
- MCRC ON/E
- Officer Interview
- Parental Approval
- PFT / Photo Form
- Physician Approval
- Placement Change Request
- Tattoo Screening Form
- Tattoo Statement of Understanding
- Wait List Request

Selecting (Left Clicking) any form on the menu will take you to the interactive version.

- Note: Forms presented in this manual are NOT interactive.

Applicant Statement of Understanding

MARINE RECRUITER	
Forms	
Applicant Statement of Understanding	
Debarment and Suspension	
Drug Statement	
Evaluation - Counselor(Page 9)	
Evaluation - Math/English/Science	
Evaluation - Other	
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Parental Approval	
PFT / Photo Form	
Physician Approval	
Placement Change Request	
Tattoo Screening Form	
Tattoo Statement of Understanding	
Wait List Request	

Below is a blank Applicant Statement of Understanding form.

**STATEMENT OF UNDERSTANDING FOR
NAVAL RESERVE OFFICER TRAINING CORPS APPLICATIONS**

Privacy Act Statement

Authority: The authority to request this information is contained in: 5 USC § 301 (Authorizing Forms and Regulations) and 10 USC § (Financial Assistance Program for Specially Selected Members)

Principal Purpose(s): The information you provide will be used to determine whether you qualify, and should be nominated for, an NROTC Scholarship. If you are nominated, the information will be used to enroll you into NROTC and will be used by the Navy in its management of the NROTC program.

Routine Use(s): Information you provide in this application is protected by the Privacy Act and will not be released outside the Department of Defense without your permission unless it comes within an exception to the Act or one of the routine uses in 32 CFR § 701.112, <http://www.privacy.navy.mil> and the routine uses set forth here. If you are nominated for an NROTC Scholarship, the information will be released to the five schools you indicated on your application. Your information and notification of status may also be provided to your high school so they may assist with the final stages of the process.

Disclosure: Providing the requested information is voluntary. However, failure to do so may result in our inability to process your application for the NROTC program.

Please read and initial by each of the statements below.

1. I certify that all of the information that I provided in the electronic application is complete and correct to the best of my knowledge.
2. I certify that I have no moral obligations, personal convictions or beliefs, which would prohibit my serving in an unrestricted military status. This includes the bearing of arms and supporting and defending the Constitution of the United States against all enemies foreign and domestic.
3. I certify that I composed the Personal statements submitted with my electronic application.
4. I understand that the information that I have provided electronically is only a partial application and that I must complete all additional requirements and achieve qualifying SAT/ACT scores before my application will be processed.
5. I understand that if any of the information I provided is inaccurate, false or misleading, it may jeopardize my chances for selection for an NROTC Scholarship or render me ineligible for the scholarship.

SIGNATURE OF WITNESSING OFFICIAL

SIGNATURE OF APPLICANT

PRINTED NAME OF WITNESS

PRINTED NAME OF APPLICANT

DATE

DATE

Debarment and Suspension

MARINE RECRUITER	
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Placement Change Request	
Tattoo Screening Form	
Tattoo Statement of Understanding	
Wait List Request	

Below is a blank Debarment and Suspension form.

**DEBARMENT AND SUSPENSION FROM RECEIPT OF FEDERAL ASSISTANCE STATEMENT FOR FOUR-YEAR
NAVAL RESERVE OFFICERS TRAINING CORPS APPLICATION
(EXECUTIVE ORDER 12549, DEBARMENT AND SUSPENSION)**

Privacy Act Statement

Authority: The authority to request this information is contained in: 5 USC § 301 (Authorizing Forms and Regulations); 10 USC § 2107 (Financial Assistance Program); Executive Order 9397 (Use of Social Security Numbers); and Executive Order 12549 (Debarment and Suspension).

Principal Purpose(s): The information you provide will be used to determine whether you qualify, and should be nominated for, a Naval Reserve Officers Training Corps(NROTC) Scholarship. If you are nominated, the information will be used to enroll you into NROTC and will be used by the Navy in its management of the NROTC Program.

Routine Use(s): Information you provide in this application is protected by the Privacy Act and will not be released outside the Department of Defense without your permission unless it comes within an exception to the Act or one of the routine uses in 32 CFR § 701.112, <http://www.privacy.navy.mil> and the routine uses set forth here. If you are nominated for an NROTC Scholarship, the information will be released to the five schools you indicated on your application. Your information and notification status may also be provided to your high school so they may assist with the final stages of the process.

Disclosure: Providing the requested information is voluntary. However, failure to do so may result in our inability to process your application for the NROTC Program.

On February 18, 1986, Executive Order (EO) 12549, Debarment and Suspension, authorized establishing a government-wide system for excluding, in appropriate cases, individuals and legal entities from participating in Federal financial and non financial assistance programs and activities.

The General Services Administration (GSA) is responsible for developing, maintaining and distributing a list of persons excluded from non-procurement programs.

The list indicates participants who are debarred, suspended or voluntarily excluded from programs and activities involving Federal financial and nonfinancial assistance and benefits under EO 12549

Transactions covered by this rule include, but are not limited to:

Non-procurement transactions between an agency and a person, including grants, corporation agreements, scholarships, fellowships, contracts of assistance, loans, loan guarantees, etc.

The NROTC Scholarships fall under this rule. A person currently debarred or suspended from receiving Federal financial assistance is not eligible to apply for the NROTC College Scholarship Program.

I, _____, certify I am not debarred from participating in Federal financial assistance programs.

PRINT FULL NAME

SIGNATURE

SIGNATURE OF APPLICANT

SOCIAL SECURITY NUMBER

DATE

SIGNATURE

SIGNATURE OF WITNESSING OFFICIAL

PRINTED NAME OF WITNESS

DATE

For NSTC use only:

Applicant Serial #: _____

NSTC 1533/102 (09-11)

Drug Statement

MARINE RECRUITER

Forms

Applicant Statement of Understanding

Debarment and Suspension

Drug Statement

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Evaluation - Math/English/Science

Evaluation - Other

MCRC ON/E

Officer Interview

Parental Approval

PFT / Photo Form

Physician Approval

Placement Change Request

Tattoo Screening Form

Tattoo Statement of Understanding

Wait List Request

Below is a blank Drug Statement form.

DRUG STATEMENT FOR NAVAL RESERVE OFFICER TRAINING CORPS APPLICATION

Privacy Act Statement

Authority: The authority to request this information is contained in 5 USC § 301 (Authorizing Forms and Regulations) and 10 USC § 2107 (Financial Assistance Program).

Principal Purpose(s): The information you provide will be used to determine whether you qualify, and should be nominated for, an NROTC Scholarship. If you are nominated, the information will be used to enroll you into NROTC and will be used by the Navy in its management of the NROTC program.

Routine Use(s): Information you provide in this application is protected by the Privacy Act and will not be released outside the Department of Defense without your permission unless it comes within an exception to the Act or one of the routine uses in 32 CFR sect 701.112, <http://www.privacy.navy.mil> and the routine uses set forth here.

Disclosure: Providing the requested information is voluntary. However, failure to do so may result in our inability to process your application for the NROTC program.

Complete all required sections on this form. *Providing false information or failure to disclose any drug involvement(s) may result in your elimination from scholarship competition.*

1. Have you ever taken any narcotic, sedative, or tranquilizer drugs other than those prescribed by a physician or dentist?

☐ Yes ☐ No

2. Have you ever used LSD, marijuana, sniffed glue or other hallucinogens, hypnotics, stimulants or other known harmful or habit forming drugs and/or chemicals?

☐ Yes ☐ No

If you answered "YES" to either question above, provide a detailed explanation below with the approximate times, amounts taken and period over which taken, and complete #3.

- a. Type of drug(s) used:

- b. Approximate number of times used:

- c. Amounts taken:

- d. Method by which taken:

- e. Inclusive dates of use (be specific):

- f. Were you convicted or arrested for the drug use admitted?

- g. Circumstances under which the drug use occurred such as experimentation, peer pressure, etc.

3. _____ (INT): I fully recognize the negative influence of drug abuse and categorically reject the abuse of drugs both now and for the future.

SIGNATURE OF WITNESSING OFFICIAL

PRINTED NAME OF WITNESS

DATE

SIGNATURE OF APPLICANT

PRINTED NAME OF APPLICANT

DATE

For NSTC use only: Applicant Serial # _____

NSTC 1533/101 (12-08)

Reset Form

Print Form

Evaluation – Counselor (Page 9)

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Below is a blank Page 9, Counselor's Evaluation form.

REQUEST FOR SECONDARY SCHOOL TRANSCRIPT

Applicant's full name (Last, First Middle) _____

Birth Date _____ NROTC Program _____

Social Security Number _____

The student named above is applying for an NROTC scholarship. Please complete this part of the form as accurately as possible. The Scholarship Selection Board uses a transcript of grades in reviewing an applicant's record.

1. In addition to courses taken (or in progress) and grades received, it is essential that the transcript reflect rank in class along with the most complete academic record to include test results such as NMSQT, CEEB'S, ACT'S and other national examinations.
2. Important! Please submit this information immediately.
3. Return completed form and a transcript signed or stamped by a high school official to the recruiting activity indicated on the self-addressed envelope provided (Also, include a profile of the graduating class, if possible.)
4. I authorize release of my high school transcript.



Signature


Date

1. Candidate's GPA: Weighted (ex. 999.99) _____ Unweighted (ex. 9.99) _____

2. GPA Scale: Weighted (ex. 999.9) _____ Unweighted 4.0 _____

3. Rank in Class (Approx. to nearest 10th from top) Exactly _____ Approximately _____

Rank from top _____ No. of students _____

4. % Grad Class Exp to Enter: 4 yr. College _____ 2 yr. College _____

5. School ETS Code _____

6. Did this student take any:

Not Offered

Yes

No

☐

☐

☐

Honors Courses

☐

☐

☐

Accelerated Courses

☐

☐

☐

Adv. Placement Courses

☐

☐

☐

Dual Enrollment Courses

7. Are all honors accelerated and advanced placement courses given extra credit in computing:

Yes

No

☐

☐

Rank in Class

☐

☐

Grade Averages

8 Did the student receive any academic accommodations? (i.e. extra time on test, established 504 plan)

☐ Yes ☐ No

If yes, please list the type of academic accommodation and the school year/s received

9. Is applicant from minority group or disadvantaged background? ☐ Yes ☐ No

If yes, which? ☐ Minority ☐ Disadvantaged (specify in comment area)

10. Official School Name:

Street Address:

City: State & Zip Code:

School Telephone (Include Area Code)

11. Ranking Period From: To:

Indicate how grade point average and rank were determined if profile not available.

12. If rank is not available, please indicate placement by percentile below.

- ☐ Top 5%
☐ Top 10%
☐ Top 20%
☐ Top 30%
☐ Top 40%
☐ Top 50%
☐ Lower 50 %

13. Comment: (Additional information which may be significant in considering applicant)

This image shows a single sheet of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

Date	Title	Signature	Print Name
------	-------	-----------	------------

Evaluation – Math/English/Science

MARINE RECRUITER
Forms
Applicant Statement of Understanding
Debarment and Suspension
Drug Statement
Evaluation - Counselor(Page 9)
Evaluation - Math/English/Science
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Parental Approval
PFT / Photo Form
Physician Approval
Placement Change Request
Tattoo Screening Form
Tattoo Statement of Understanding
Wait List Request

Below is a blank Math/English/Science Teacher's Evaluation form.

MATH / SCIENCE / ENGLISH TEACHER EVALUATION OF APPLICANT

Applicant's Last Name _____ FI _____ MI _____
 Social Security Number _____

INSTRUCTIONS FOR THE SCHOOL OFFICIAL: Please evaluate the following statements concerning the above named applicant. Mark only one choice for each statement. Rate the statements on how well the quality describes the applicant in relation to his/her peers.

Your identity as the source of information relating to the applicant will be disclosed upon the applicant's request, unless you require confidentiality as a condition for furnishing any information. In such case, your identity will be held in confidence.

Do you stipulate confidentiality as a condition for providing information? ☐ Yes ☐ No

	Top 1%	Top 10%	Above Average	Average	Below Average	Not Observed
1. Works toward group goals when in a subordinate position	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. Gains respect of peers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. Influences other students to work together	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. Communicates effectively in face to face discussion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. Communicates effectively in written work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. Exerts maximum effort showing a strong desire to achieve in every field	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7. Sets high standards for own performance in a number of areas of activity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8. Accepts criticism and makes improvements from it	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9. Adjusts to a demanding schedule of activities without neglecting school work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10. Makes Friends easily	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11. Persists when solving problems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
12. Demonstrates intellectual curiosity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How would you rate this student among all that you have taught?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

How long have you known this student? _____

Evaluation - Other

MARINE RECRUITER	
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Parental Approval	
PFT / Photo Form	
Physician Approval	
Placement Change Request	
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Tattoo Statement of Understanding	
Wait List Request	

Below is a blank School Official's Evaluation form.

OTHER OFFICIAL'S EVALUATION OF APPLICANT

Applicant's Last Name _____ FI _____ MI _____
 Social Security Number _____

INSTRUCTIONS FOR THE SCHOOL OFFICIAL: Please evaluate the following statements concerning the above named applicant. Mark only one choice for each statement. Rate the statements on how well the quality describes the applicant in relation to his/her peers.

Your identity as the source of information relating to the applicant will be disclosed upon the applicant's request, unless you require confidentiality as a condition for furnishing any information. In such case, your identity will be held in confidence.

Do you stipulate confidentiality as a condition for providing information? ☐ Yes ☐ No

	Top 1%	Top 10%	Above Average	Average	Below Average	Not Observed
1. Works toward group goals when in a subordinate position	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. Gains respect of peers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. Influences other students to work together	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. Communicates effectively in face to face discussion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. Communicates effectively in written work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. Exerts maximum effort showing a strong desire to achieve in every field	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7. Sets high standards for own performance in a number of areas of activity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8. Accepts criticism and makes improvements from it	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9. Adjusts to a demanding schedule of activities without neglecting school work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10. Makes Friends easily	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11. Persists when solving problems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
12. Demonstrates intellectual curiosity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How would you rate this student among all that you have taught?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

How long have you known this student? _____

MCRC ON/E

MARINE RECRUITER

Forms

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Debarment and Suspension

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Evaluation - Math/English/Science

Evaluation - Other

MCRC ON/E

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Parental Approval

PFT / Photo Form

Physician Approval

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Tattoo Screening Form

Tattoo Statement of Understanding

Wait List Request

MCRRC REGULAR OFFICER (ON/E) APPLICATION AND PROGRAM INFORMATION SHEET

LAST NAME, FIRST, MI		FULL SSN		RANK/PHOS		BAS (YYMMDD)		MARITAL STATUS		RACE			
SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		DOB (YYMMDD)		RELIGION		CITIZENSHIP							
HOME OF RECORD ADDRESS: (INCLUDE COUNTY)		1234 Main Street Anywhere, US 22134 Your County Here		EMAIL		DTE OF PRGM ENTRY (board/msg date)							
UNIT ADDRESS		PROGRAM		NROTC NAVY		CIVILIAN		NAVAL ACADEMY					
		(CHECK		NROTC MARINE		ECP/RECP		AIR FORCE ACAD					
		ALL THAT		COLLEGE PROGRAM		MECEP		WEST POINT					
		APPLY)		SCHOLARSHIP		MCP/MCP-R		USCGA					
ACAD MAJOR/EDUC LEVEL		CUMGPA		SEM GPA		GRAD DATE		PROJ COMM DATE		COLLEGE			
PFT SCORE		FLEX/PU		CRUNCHES		RUN		HT (INCH)/WT		BF%			
SAT MATH		CR		TOTAL		COMPOSITE ACT		AFOT		ASTB			
EXTRACURRICULAR ACTIVITIES/BILLETS HELD													
RELATIVES WHO SERVED OR ARE SERVING IN THE ARMED FORCES													
RELATIONSHIP		RANK		BRANCH OF SERVICE		STATUS							
*IF YOU ANSWER "YES" TO ANY OF FOLLOWING QUESTIONS, ATTACH A HAND-WRITTEN STATEMENT EXPLAINING THE SPECIFIC CIRCUMSTANCES (WHEN, WHERE, WHY, HOW MANY, ETC. AND CURRENT STATUS)										YES		NO	
1. Have you ever applied or been a member of any other officer program (PLC, OCC, ROTC, USNA, etc.)?													
2. Have you ever failed any military flight training program?													
3. Have you previously applied for the Armed Forces (other than current program)?													
4. Have you ever been rejected for enlistment in any branch of the Armed Forces?													
5. Have you ever claimed or been granted a pension, disability allowance, compensation, or retired pay from the Federal Government?													
6. Are you a "sole survivor"? (all other siblings and/or parents have died/captured/MIA in combat)													
7. Have you ever been cited, arrested, convicted or sentenced by a law enforcement activity?													
8. Have you ever received a suspended sentence by a court?													
9. Have you ever been in jail, reform school, or penitentiary?													
10. Are you now, or have you ever been on parole, probation, suspension, or other forms of restraint (from law enforcement)?													
11. Are you a conscientious objector?													
12. Have you ever been convicted or the subject of action tantamount to conviction of drug abuse?													
13. Have you ever been psychologically or physically dependent upon any drugs or alcohol?													
14. Have you ever used non-prescribed or illegal drugs?													
15. Have you ever been a trafficker of illegal drugs? Definition of "Trafficking": The commercial and wrongful sale or transfer of a controlled substance for profit, and/or the wrongful possession of a controlled substance with the intent to sell or transfer it for profit.													
16. Do you qualify for permanent restrictions assignments? (family member, kin, 100% disability while serving in hostile fire area)													
17. Do you have any tattoos, body piercings, ornamentation, or brandings and body mutilations? (date, location and color pictures of all tattoo(s) and/or brandings with detailed explanations must be submitted along with tattoo screening form and tattoo statement of understanding)													
I certify that the information contained in the application is true, complete and correct to the best of my knowledge and belief. I understand that knowing and willful false statements on this form can be punished by a fine or imprisonment or both. (See U.S. Code Title 18, Section 1001).										Member's Signature			
Date										Commissioned Officer's Signature:			
Date										Date			

(REV AUG 11; All Previous Revisions are Obsolete)

(Instructions on Page 3)

MCRC REGULAR OFFICER (ON/E) APPLICATION AND PROGRAM INFORMATION SHEET

Privacy Act Statement

AUTHORITY: Title 10 U.S. Code §§ 531 and 591

PURPOSE: To determine the eligibility of applicants to enlist to officer commissioning programs. Disclosure of Social Security Account Number is mandatory and is used to further identify the individual providing the information.

ROUTINE USES: The information is used for the purpose set forth above and may be:



- Forwarded to the respective programs officer selection boards;
- Reviewed by multiple entities in the service member's chain of command.

MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION:

For Military Personnel: Disclosure of personal information is mandatory and failure to do so disqualifies the applicant's application.

ACKNOWLEDGMENT:

I understand the provisions of the Privacy Act of 1974 as related to me through the foregoing statement.

Signature: 
Date: 

MCRC REGULAR OFFICER (ON/E) APPLICATION AND PROGRAM INFORMATION SHEET

INSTRUCTIONS ON FILLING OUT THE MCRC REGULAR OFFICER (ON/E) APPLICATION AND PROGRAM INFORMATION SHEET (MUST BE TYPED)

NAME	As it appears on birth certificate
SSN	Full SSN as it appears on Social Security Card
RANK/PMOS	For MIDN: 1/C, 2/C, 3/C or 4/C. For Marines: Rank and Primary MOS
EAS	End of Active Service: Marines only. Does not apply to midshipman/cadets
MARITAL STATUS	Single, Married, Annulled, Divorced, Separated, Widowed
RACE	Plain language race (WHITE/BLACK/HISPANIC/OTHER)
SEX	MALE or FEMALE
DOB	Date of Birth as it shows on birth certificate in YYMMDD format.
RELIGION	Religion or NONE
CITIZENSHIP	US BORN, NATURALIZED, FOREIGN BORN TO US PARENTS, ETC., FOREIGN NATIONAL
HOME OF RECORD	Address as it is shown on enlistment contract. MUST INCLUDE COUNTY
EMAIL	Primary email address
PHONE	Primary phone number to include area code
DATE OF PROGRAM ENTRY	Date of selection board MARADMIN for Marines and date of original contract for midshipman/cadets is signed
UNIT ADDRESS	NROTC/school/parent command mailing address for official correspondence
PROGRAM	Current status or program applying for as applicable
ACAD MAJOR/EDU LEVEL	Major in current studies or degree and or what was the highest level of education completed
CUMGPA	Cumulative grade point average (GPA) for completed college classes (high school GPA for 4 Year NROTC applicants unless some college credits have been taken)
SEM GPA	Last completed semester/quarter GPA
GRAD DATE	Date of completed or expected degree completion in YYMMDD format
PROJ COMM DATE	Projected commissioning date in YYMMDD format
COLLEGE	Name of school attended if degree completed or currently attending (for NROTC, may not be always be the same as unit school; MECEP applicants leave blank unless already accepted to a NROTC school)
PFT SCORE	Marine Corps Physical Fitness Test total points

MCRC REGULAR OFFICER (ON/E) APPLICATION AND PROGRAM INFORMATION SHEET

FLEX/PU	Flexed arm hang for females (seconds) and pull ups for men (total)
CRUNCHES	Total number
RUN	3 mile run time in minutes and seconds (18:00)
HT(INCH)/WT	Height in inches (71)/weight in pounds (180)
BF%	Body fat percentage if over height/weight standards per MCO
PFT DATE	Date of latest PFT in YYMMDD format
CFT SCORE	Marine Corps Combat Fitness Test score if taken
CFT DATE	Date CFT was taken in YYMMDD format
SAT (MATH/CR) TOTAL	Most recent Scholastic Aptitude Test scores (Math and Critical Reading total only), scores must be from same test (if taken)
COMPOSITE ACT	Most recent test composite score only (if taken)
AFQT	Armed Forces Qualification Test portion of the Armed Services Vocational Aptitude Battery test Score
ASTB	Aviation Selection Test Battery scores (if taken)
PROJ/COMP OCS	Projected or completed date of Officer Candidates School if applicable
EXTRACURRICULAR ACTIVITIES/BILLETS HELD (If applicable)	
RELATIVES WHO SERVED OR ARE SERVING IN THE ARMED FORCES (If applicable)	
QUESTIONS 1 to 17	All "YES" answers must have a detailed handwritten statement that answers who, what, when, where, why, and how (Marines: "located in SRB or previously waived upon enlistment" is not an acceptable answer as additional review is required)
MEMBER'S SIGNATURE	Applicant or participant signature certifying the information
COMMISSIONED OFFICER'S SIGNATURE	Authorized officer certifying that form is complete and all requirements were fulfilled.
PRIVACY ACT STATEMENT	Applicant or participant signature and dated

WHEN COMPLETED (SIGNATURES, AND AMPLIFYING INFORMATION), PRINT PAGES 1-2 AND SUBMIT (AS APPROPRIATE); DO NOT SUBMIT INSTRUCTIONS

Officer Interview

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Physician Approval	
Placement Change Request	
Tattoo Screening Form	
Tattoo Statement of Understanding	
Wait List Request	

Below is a blank Officer Interview form.

INTERVIEW INSTRUCTIONS

1. Please provide an honest, objective, and above all, accurate assessment of the candidate. As the interviewer, you are the eyes and ears of the selection board and thus your assessment is the most important feature of the application process.
2. Some key points:
 1. The NROTC program is looking for an accurate assessment of an applicant's suitability for the NROTC program. This is neither an active duty evaluation nor fitness report. The applicant will not see this form so honesty and objectivity is tremendously important.
 2. The goal is not to "fill white space" in this form or get all of your interviewed candidates accepted to the program, but rather, allow the scholarship board the opportunity to differentiate the candidates sufficiently so that the best are selected. It's absolutely acceptable NOT to mark all 5.0's.
 3. Ensure that there is no "mismatch" in your assessment such that it causes doubt either in your review or in the candidate's suitability. An example would be to give a lackluster or "average" appraisal but with a "Well Above Average" overall grade or an overall assessment of "Average" with words such as "My very strongest possible endorsement!" If there is the potential that the board will see a possible mismatch in something you are saying, explain in your remarks section.
3. Answer each section completely but only to the extent necessary to answer the question.
4. Only provide information in the remarks section pertinent to the question. Don't use the remarks section to discuss other aspects of the interview.
5. Do NOT cut and paste from other appraisals. Similarities from previous interviews are readily apparent and may negatively impact the candidate.
6. Track your appraisal scores and average over time. When providing an appraisal, how this candidate compares to other applicants you have interviewed is a clear indication of the value you place in the suitability.

QUESTIONS AND CONSIDERATIONS

1.b. Personal background

- Military dependent?
 - Active Duty, Reserves, National Guard
 - Current, discharged or retired
 - Recalled, deployed
- Parents divorced?
 - When?
- Disabled family member?
- Tragic occurrence?
 - Family/friend death, injury, illness, suicide?
- Personal illness?
- Change school during high school?
- Financial hardship?
 - Works to help support family?

1.c. Other

- Low performing school district?
- Home-schooled?
 - Usually fewer activities than traditional student
- Noticeable change in grades?
 - Explain anomalies
- JROTC?
 - Usually precludes sports or other activities

2.a. Applicant Assessment

Program Motivation:

- Would you accept this scholarship if it were offered to you? If so, would you do so with the full intention of completing the Program in four years, and receiving your Commission as an Ensign, USN?
- Are there any other scholarships or opportunities that you would prefer to accept more than NROTC?
- Why do you want to become a commissioned Naval Officer?
- What steps did you take to apply?
- If you are not offered this scholarship, what is next?
- Are you doing this for yourself?
- Based on OI assessment of application completeness/Section 1
 - Why did you fail to thoroughly complete the application, and (as appropriate), is this indicative of the thoroughness you usually put into your academic efforts?

Service over Self:

- How did you feel about the volunteering and community service you report doing?
- Was it something done only to meet a requirement?
- Do you feel that citizens in a democracy have an obligation to serve their country?
- What are the Navy's warlike communities that you might be asked to serve in as an application to this Program, and are you open-minded about serving where assigned?

Physical Fitness:

- What kind of recreational activities do you like to take part in?
- Is being physically active an integral part of your life?
- Explain your understanding of Navy's Physical Fitness Standards, and how you have prepared to meet them.

Appearance/Bearing:

- Were you nervous about this interview?
- Did you consider how to make your best impression on me?
- How do you feel you have performed during this interview?
- How much heads up did they have?
- Were you told how to dress?
 - Are they dressed in the only clothes they own/can afford
- Not every applicant already has "military bearing"
 - If you don't like their posture or respectfulness - let them know and give them a chance to correct during the interview
 - Is this a bad day, or indicative of who this applicant really is.

Communication:

- Do you associate with adults regularly?
- Are you comfortable speaking in front of your peers?
- Give me an example of when you were able to persuade someone to change their mind.

NROTC Applicant Interview Form

Applicants Name: _____

Date: _____

Name of Interviewer: First: _____ Last: _____ MI: _____

Approximate number of NROTC Interviews conducted: This cycle: Total:

Phone number of Interviewer: _____

Designator: _____ Rate/Rank: _____ Unit: _____

1. Application: Review the application and comment on any discrepancies or areas that may be relevant to the Scholarship Selection Board. Ask the applicant if there is anything on his/her application that he/she wants to clarify, explain or comment on .
 - a. Physical Fitness: Provide physical activities the applicant is engaged in that are not included on the application form, such as strenuous work or home activities or non-organized recreational activities, with an estimate of times and hours per week to compare to organized activities. Provide a specific comment on candidate's physical appearance, especially if the candidate appears close to or out of BCA regulations.

This image shows a single sheet of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

- b. **Personal Background:** Include any circumstances that the NROTC Selection Board should be aware of that influences school performance or participation in extra-curricular activities (e.g., having long commute to and from school; needing to work to support self and/or family; working on family farm/in family business; needing to care for family member in poor health). If none, enter N/A.

[illegible]

- C. Other: Comment on any other relevant topics of interest to the NROTC Selection Board, particularly anything that makes this candidate's situation/application different or stand out from other applicants. If none, enter N/A.

[illegible]

2. Application Assessment: Provide an objective and accurate assessment by checking the appropriate box in the column to that best fits the applicant's behavioral standards of each of the 5 attributes.

a.

INTERVIEW PERFORMANCE	1.0 Well below average Must be addressed in Remarks section below	2.0 Below Average	3.0 Average	4.0 Above Average	5.0 Well Above Average Must be addressed in Remarks section below
NROTC Program Motivation	NROTC last choice -Other Academies and ROTC's first -clear indication that only applying to cover all the bases	Navy isn't first choice -Not the last, but not the first	Any program will do -Ambivalent -Could not ascertain -Will go to the service that accepts	Any program will do but Navy is first choice -NROTC or USNA -any way to get in the Navy is fine	Applied to all programs but definitely wants Navy and NROTC is first choice
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Service over self	Personal Interest Only -All about what the Navy can do for me -Navy is a stepping stone -Zero mention of serving country at all	Primarily in it for self -Mostly about what the Navy can do for me -Navy probably as a stepping stone -Mentions service but not sure they understand	Unknown -Equally balanced between personal desires and service to country -Unsure about future aspirations in Navy	Implied understanding -Gets the concept -Not explicit but wants to serve -Embraces service over self -Definite interest in making Navy a career	Explicit in service over self -Just wants to serve -May have desire but overall, amenable to other communities -Fully career invested
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Physical Fitness	Overweight -Well out of standards -In poor physical shape -Does not exercise -Ability to gain and maintain fitness is doubtful -Will probably always struggle with fitness	Slightly overweight -Appears out of shape but could get there with effort -Mentions only light physical activity -May have difficulty maintaining standards	Average Fitness -Not overweight but not athletic -Neither fit nor out of shape -No muscle tone -No difficulty maintaining standards -Can get fit with effort	Fit -Appears Athletic -Routinely exercises -Some muscle tone -Maybe stocky but athletic	Exceptionally Fit -Top athletic condition -Superb muscle tone -Embraces a culture of fitness -Muscular, fit and trim
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appearance/Bearing	Poor -Not dressed for Interview -Slouched/distracted -Poor bearing overall during interview -Total lack of any impressive qualities in appearance or bearing	Unimpressive -May display a few positive attributes but overall, lackluster	Neither impressive or unimpressive -nothing stood out in appearance or bearing	Outstanding -Mature -Exhibited mostly impressive qualities with only minor distractive traits such as in mannerisms, or appearance -Overall, a great applicant	Superb -Very mature -Dressed to impress -Sat up straight and was attentive during meeting -Conveyed great respect -Meets Navy standards of appearance already
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communications	Difficult -Incoherent -Rambling -Ineffective -Flippant in conversation -Disrespectful	Slightly difficult -Guarded in answers -Answered questions but with difficulty -Excessively casual -Little eye contact -Uncomfortable	Okay -Communicated effectively but with some difficulty -Neither professional or unprofessional -Nervous -only periodically	- Only slightly nervous and grew comfortable with time -Broke eye contact only occasionally -Mostly professional	Exceptional -Thoughtful and clean in responses -Articulated answers with ease -Maintained eye contact throughout -Conveys professionalism and confidence
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Parental Approval

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Wait List Request

Below is a blank Parental Physical Testing Approval Form.

**Marine Option-Scholarship Application Parental Physical
Testing Approval Form**

I understand _____ is applying for the Marine-option 4-Year NROTC Scholarship. I further understand that in order to qualify for consideration for a Marine-Option NROTC Scholarship, the applicant is required to take the Marine Corps Physical Fitness Test (PFT) consisting of:

Male: Three mile run; (Timed)
Sit-ups (Timed)
Pull-ups

Female: Three (3) mile run (Timed)
Sit-ups (Timed)
Flexed-armed hang; (Timed)

To the best of my knowledge, I certify _____ is in good health and has my permission to take the above listed events of the Marine Corps PFT.

(Parent's Signature)

(Date)

(Full name of Applicant)

PFT/Photo

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Below is a blank PFT/Photo Form.

Name of Applicant _____ SSN _____

PHOTO

PHYSICAL FITNESS TEST CONDUCTED ON _____

	Number	Score
-Pull Ups/Flex Arm Hang:	_____	_____
-Sit Ups	_____	_____
-3 Mile Run	_____	_____
Total Score:	_____	_____
Height: _____	Weight: _____	-Corrective Lenses: Y or N

RS _____ DISTRICT _____

Physician Approval

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Below is a blank Physician's Approval form.

**Marine Option-Scholarship Application Physical Physician
Testing Approval Form**

I understand _____ is applying for the Marine-option 4-Year NROTC Scholarship. I further understand that in order to qualify for consideration for a Marine-Option NROTC Scholarship, the applicant is required to take the Marine Corps Physical Fitness Test (PFT) consisting of:

Male: Three mile run; (Timed)
Sit-ups (Timed)
Pull-ups

Female: Three (3) mile run (Timed)
Sit-ups (Timed)
Flexed-armed hang; (Timed)

I certify _____ is in good health and physically able to perform the above listed events.

(Physician's Signature)

(Date)

(Full name of Applicant)

Placement Change Request

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Below is a blank Placement Change Request form.

PLACEMENT CHANGE REQUEST FOR
NAVAL RESERVE OFFICERS TRAINING CORPS SCHOLARSHIP NOMINEE

Privacy Act Statement

Authority: The authority to request this information is contained in: 5 USC § 301 (Authorizing Forms and Regulations) and Executive Order 9397.

Principal Purpose(s): The information you provide will be used to determine whether you qualify, and should be nominated for, a Naval Reserve Officers Training Corps (NROTC) Scholarship. If you are nominated, the information will be used to enroll you into NROTC and will be used by the Navy in its management of the NROTC program.

Routine Use(s): Information you provide in this application is protected by the Privacy Act and will not be released outside the Department of Defense without your permission unless it comes within an exception to the Act or one of the routine uses in 32 CFR § 701.112 accessible at, <http://www.privacy.navy.mil> and the routine uses set forth here.

Disclosure: Providing the requested information is voluntary. However, failure to do so may result in our inability to process your placement change request for the NROTC program.

Please fill in all applicable information:

1. NROTC Scholarship Nominee Name: _____

2. Social Security Number (last four digits only): XXX - XX - _____

3. Mailing Address:

CITY: _____, ST: _____, ZIP: _____

4. Contact Numbers:

Home: (_____) _____

Cell: (_____) _____

Other: (_____) _____

5. Email Address: _____@_____. _____

6. I would like to request a change of school assignment from my current assigned unit:

_____ to _____

7. If the unit you are requesting to be transferred to is full at the time of your request, you will automatically be placed on the waiting list for that unit. A wait list request for that unit is not necessary.

SIGNATURE OF APPLICANT

DATE

Tattoo Screening Form

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Below is a blank Tattoo Screening Form.

MCRC OFFICER TATTOO SCREENING FORM

NAME _____ L4 SSN _____ DATE _____

Part I. Purpose. The purpose of this form is to ensure that you tell us the full extent of your tattoos, brands and/or body ornamentation. Refusal to complete the form will result in termination of your officer commissioning processing.

1. Does the candidate currently have, or ever had any tattoos, brands, body markings, or body ornamentation, or has the candidate ever had a tattoo, brand or body ornamentation removed, concealed, covered or altered? (Initials in appropriate block)

Y _____ N _____

If answer to Question 1 is NO; the candidate will move to Part II Certification Block of this Screening Form. Questions 2 through 9 are not required.

2. Does candidate have any tattoos, brands, markings or ornamentations of any type?

Y _____ N _____

3. Are any of the tattoos, brands or markings:

- on head or neck (above collarbone in front, above seventh [C7] cervical [last] vertebrae in back or otherwise visible in open collar short sleeve khaki shirt with no undershirt) or inside the mouth?
- on hands, fingers, or wrists ?

Y _____ N _____

4. Are any tattoos, markings or ornamentations exposed while wearing the standard PT uniform:

- Larger than wearers hand with fingers extended and joined?
- Band Tattoos, (max width 2" or less)?
- Excessive Tattoos (combined coverage more than 1/4 of the body part?
- Sleeve Tattoos (large tattoos or collection of smaller tattoos that covers or almost covers a person's arm[s] or leg[s])?

Y _____ N _____

5. Do any of the tattoos, markings etc., depict nudity, are they racist, eccentric, offensive in nature, or express an association with conduct or substances prohibited by the Marine Corps Drug policy, the UCMJ, to include tattoos associated with illegal drugs, drug usage or paraphernalia?

Y _____ N _____

6. Do any of the tattoos, brands or body ornamentation represents a gang membership or extremist group, advocate racial, ethnic, or religious discrimination, obscene, prejudicial to good order and discipline/morale or of a nature to discredit to the Marine Corps?

Y _____ N _____

Explain: _____

7. Are any of the tattoos a result of a specific activity? (i.e. activity for membership initiation, or as the result of any violation of law(s))?

Y _____ N _____

8. Are there any body markings, ornamentation or mutilation (i.e. Tongue Splitting, etc), Ornamental Body Piercing(s), Holes in Ear Lobes (large enough for light to pass through opening), or Ornamental Implantations, (silicon implants on face, horns on the forehead, etc).

Y _____ N _____

9. Have any tattoos, brands, markings or body ornamentation been removed, concealed, covered or altered?

Y _____ N _____

MCRC FC 008-10
ENCLOSURE (4)

NAME	L4 SSN	DATE
------	--------	------

Part II: Certification. I have completely disclosed the full extent of my tattoos, brands or body ornamentation to include those removed or altered.

Note: IF CANDIDATE RESPONDED "YES" TO QUESTIONS 1, or QUESTION 2, MUST BE INTERVIEWED BY COMMISSIONED OFFICER TO DETERMINE ELIGIBILITY AND FOR REVIEW BY REGIONAL COMMANDING GENERAL. IF CANDIDATE RESPONDED "YES" TO QUESTIONS 3 THROUGH 8, THE CANDIDATE IS INELIGIBLE FOR COMMISSIONING. DIGITAL PHOTOS ARE REQUIRED FOR ALL REVIEWS. Photos not required of female candidates with torso tattoos or male candidates with lower torso (below waist) tattoos. Candidates may hand draw pictures of torso & lower torso tattoos indicating size and location. Cross-check drawings with DD Form 2808 Medical Examination, Block 37 documents for consistency. Under no circumstances will a female candidate be photographed in less clothing than the standard PT uniform of shorts & shirt (with sleeves rolled to shoulder seam)/tank top (with spaghetti straps) and PT shorts or any male candidate be photographed in less clothing than standard PT uniform (shorts).

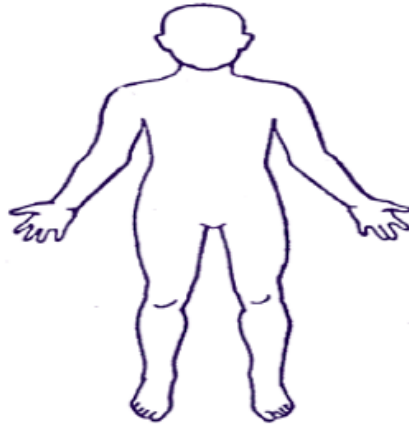
NAME/SIGNATURE OF COMMISSIONED OFFICER	RANK	BILLET
--	------	--------

ALL QUESTIONABLE BODY MARKINGS ON REGARDING CONTENT, SIZE, NUMBER OR LOCATION WILL BE FORWARDED TO THE APPROPRIATE DECISIONING AUTHORITY FOR APPROVAL/REVIEW.

	Y	N
1. Changes to this Tattoo Screening Form		

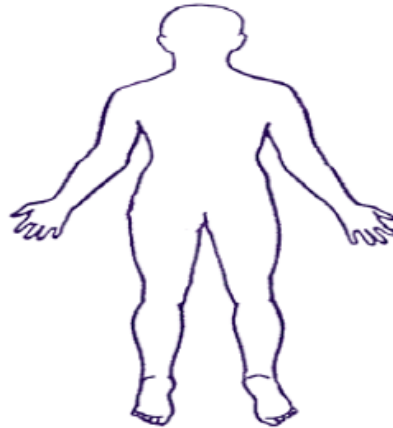
MCRC FC 008-10
ENCLOSURE (4)

Part IV. Documentation. The following depicts the location and description of the candidate's Body Markings. Place number on body location and describe in blocks below indicating content and size in inches:



FRONT VIEW

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____



BACK VIEW

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Part V. Certification. I certify above body marking information is accurate.

(Name of Candidate) (Signature of Candidate) (Date)

I certify body marking documentation is in accordance with MARADMIN 029/10.

(Name of Commissioned Officer) (Signature of Commissioned Officer) (Date)

Tattoo Statement of Understanding

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Below is a blank Tattoo Statement of Understanding form.

STATEMENT OF UNDERSTANDING

MARINE CORPS OFFICER PROGRAM POLICY CONCERNING TATTOOS, BRANDING, AND ORNAMENTATION

1. Purpose. The purpose of this Statement of Understanding (SOU) is to ensure you understand the Marine Corps policy concerning tattoos, branding, and ornamentation contained in the Military Personnel Procurement Manual, Officer Procurement (MCO P1100.73) and the Marine Corps Uniform Regulations (MCO P1020.34).
2. Policy. All tattoos require administrative review and submission by digital photographs (unless located in a private area, where a drawing will suffice) to Marine Corps Recruiting Command. Commanding General, Marine Corps Recruiting Command (CG, MCRC) has the final approval authority prior to contracting. Marine Corps policies **strictly PROHIBIT** any tattoos, brandings, mutilations, or ornamentations on the head or neck area. Also, sleeve tattoos on a person's arm or leg are **PROHIBITED**. Any tattoos, brandings, mutilations, or ornamentation on other parts of the body, that are prejudicial to good order and discipline, gang or extremist group related, or bring discredit to the Marine Corps are also **PROHIBITED**. The following descriptions and definitions define some, but not all tattoo that will disqualify an applicant for commissioning:
 - a. Prejudicial to Good Order and Discipline. Tattoos, brands, or ornamentation that are sexist (express nudity), excessive (sleeve tattoos), racist, eccentric, offensive in nature, or express an association with conduct or substances prohibited by the Marine Corps drug policy.
 - b. Gang or Extremist Group. Any tattoos, brands, or ornamentation that feature vulgar or anti-American content, discredits the Marine Corps, or associates with an extremist group, gang membership or gang activity.
 - c. Prohibited or Questionable Size. Any tattoo, which is larger than the wearer's hand, with fingers extended and joined and thumb along the index finger, or exceeds one-quarter (1/4) of the respective body part(s).
 - d. Prohibited or Questionable Location. Head and neck tattoos are prohibited without exception. Head and neck are defined as: any portion above the collarbone in the front area, including the "V" of the short sleeved khaki shirt and above the seventh cervical vertebrae (last vertebrae) area in the back, or otherwise visible due to the open collar of the short sleeve khaki shirt, without skivvies' shirt. Questionable locations include, but are not limited to mouth, permanent eyeliner or eyebrows, hands, wrists, feet, and the inside of the mouth.
 - e. Ornamentation. Defined as any body piercing and mutilations: tongue splitting, ornamental body piercing(s), holes in ear lobes (large enough for light to pass through), or ornamental implantations (such as silicon implants on face, horns on the forehead, etc). Note: holes in ear lobes must be healed and closed prior to contracting and shipping to training.
 - f. Excessive Number. More than four (4) visible and non-visible body markings (tattoos, brands, piercings, etc.) will be considered excessive. For this purpose, a small cluster of tattoos that collectively can be covered by the hand will be considered one (1) tattoo.
3. Certification. I certify that I completely understand the Marine Corps Policy on the tattoos, brands, and ornamentations. **I understand that I will be screened for tattoos, brands, and body ornamentations, and must complete the Marine Corps Tattoo Screening Form and that it is strongly recommended that I get no further**

tattoos, brands, or body ornamentations. I further understand I will be screened prior to shipping and at other times during the officer program for any tattoos, brands, and body ornamentations received while in the application, selection, and shipping process for an Officer Program. Tattoos, brands, or ornamentations received while in the application process or after selection could be disqualifying or prohibit assignment to highly visible or high profile assignments as a commissioned officer. Disqualifying or prohibited tattoos may adversely affect my incentive program or promotion opportunities as a Marine.

(Applicant's Printed Name)

(Applicant's Signature)

(Date)

4. Officer Verification. I certify that I have completely explained the Marine Corps policy on tattoos, brands, and body ornamentation.

(Officer's Printed Name)

(Officer's Signature)

(Date)

5. Officer Re-Verification. I certify I have re-verified and recorded any changes to the Tattoo Screening Form at the time of **shipping** to Officer Candidate School training.

(Officer's Printed Name)

(Officer's Signature)

(Date)

Wait List Request

MARINE RECRUITER	
Forms	
Applicant Statement of Understanding	
Debarment and Suspension	
Drug Statement	
Evaluation - Counselor(Page 9)	
Evaluation - Math/English/Science	
Evaluation - Other	
MCRC ON/E	
Officer Interview	
Parental Approval	
PFT / Photo Form	
Physician Approval	
Placement Change Request	
Tattoo Screening Form	
Tattoo Statement of Understanding	
Wait List Request	

Below is a blank Wait List Request form.

**PLACEMENT WAIT LIST REQUEST FOR
NAVAL RESERVE OFFICERS TRAINING CORPS SCHOLARSHIP NOMINEE**

Privacy Act Statement

Authority: The authority to request this information is contained in: 5 USC § 301 (Authorizing Forms and Regulations) and Executive Order 9397.

Principal Purpose(s): The information you provide will be used to determine whether you qualify, and should be nominated for, an Naval Reserve Officers Training Corps (NROTC) Scholarship. If you are nominated, the information will be used to enroll you into NROTC and will be used by the Navy in its management of the NROTC program.

Routine Use(s): Information you provide in this application is protected by the Privacy Act and will not be released outside the Department of Defense without your permission unless it comes within an exception to the Act or one of the routine uses in 32 CFR § 701.112 accessible at, <http://www.privacy.navy.mil> and the routine uses set forth here. If you are nominated for an NROTC Scholarship, the information will be released to the five schools you indicated on your application.

Disclosure: Providing the requested information is voluntary. However, failure to do so may result in our inability to process your placement wait list request for the NROTC program.

Please fill in all applicable information:

1. NROTC Scholarship Nominee Name: _____

2. Social Security Number (last four digits only): XXX - XX - _____

3. Mailing Address:

CITY: _____ ST: _____ ZIP: _____

4. Contact Numbers:

Home: (_____) _____

Cell: (_____) _____

Other: (_____) _____

5. Email Address: _____@_____

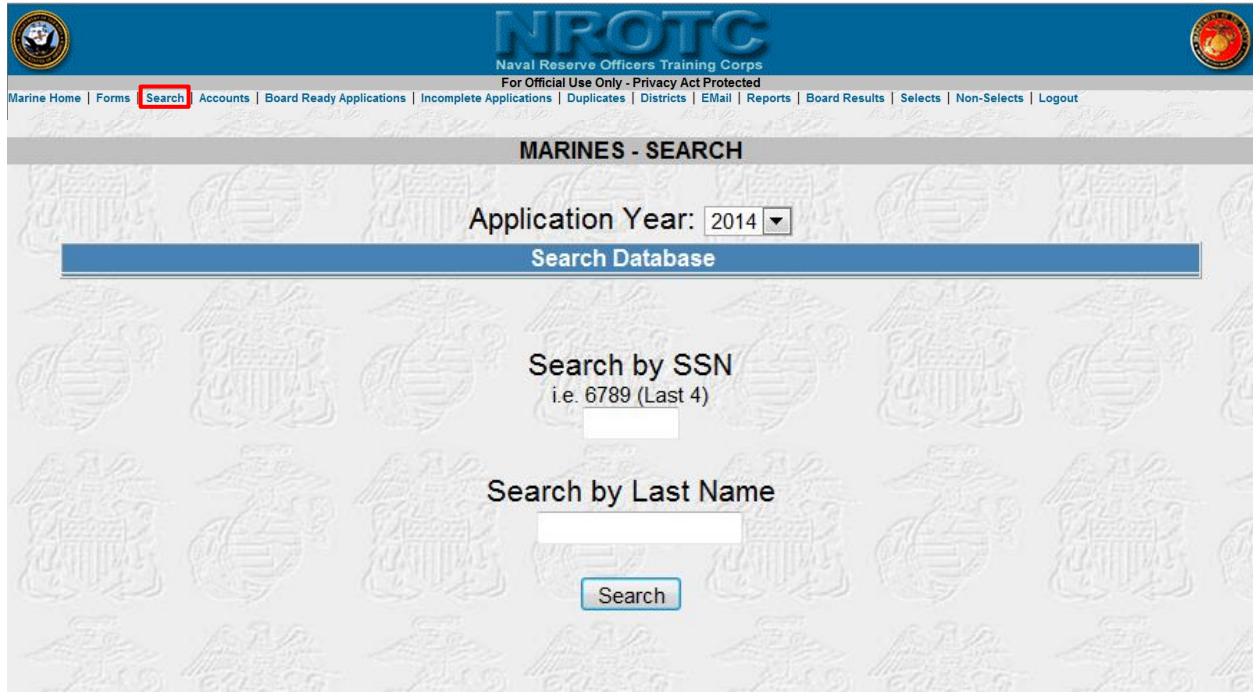
6. My current assigned unit is: _____

7. I would like to be placed on the NROTC Unit Wait List for the following colleges and universities:

SIGNATURE OF APPLICANT

DATE

Search



The screenshot shows the NROTC (Naval Reserve Officers Training Corps) website's search interface. At the top, there is a blue header with the NROTC logo and the text "Naval Reserve Officers Training Corps" and "For Official Use Only - Privacy Act Protected". Below the header is a navigation bar with links: Marine Home, Forms, Search (highlighted with a red box), Accounts, Board Ready Applications, Incomplete Applications, Duplicates, Districts, EMail, Reports, Board Results, Selects, Non-Selects, and Logout. The main content area is titled "MARINES - SEARCH". It features a dropdown menu for "Application Year" set to "2014". Below this is a blue bar labeled "Search Database". The search options are "Search by SSN" (with a subtext "i.e. 6789 (Last 4)" and an input field) and "Search by Last Name" (with an input field). A "Search" button is located below the "Search by Last Name" input field. The background of the page is a light gray with a repeating pattern of the Marine Corps emblem.

This search function is for the entire data base.

The result is not interactive.



This screenshot shows the same NROTC search interface as the previous one, but with the "Application Year" dropdown menu open. The menu displays a list of years: 2014, 2013, 2012 (highlighted in blue), and 2011. The rest of the page, including the "Search Database" bar and the search options for SSN and Last Name, remains the same.

Select the desired year from the menu.

Search by SSN

MARINES - SEARCH

Application Year: 2014 ▼

Search Database

Search by SSN
i.e. 6789 (Last 4)

Search by Last Name

Type in the Last Four of the person's social security number.

Select Search.

MARINES - SEARCH

Application Year: 2014 ▼

Search Database

M **SSN (Last 4): 0000**
Online Application not complete
Program: No Program Selected
Recruiter: None Assigned

Search by SSN
i.e. 6789 (Last 4)

Search by Last Name

Search by Last Name

MARINES - SEARCH

Application Year: 2012 ▼

Search Database

Search by SSN
i.e. 6789 (Last 4)

Search by Last Name

Type in the person's last name. This search is not case sensitive.

Select Search.

MARINES - SEARCH

Application Year: 2012 ▼

Search Database

Adams, C E T
SSN (Last 4):
Online Application complete
Program: Navy 4-year
Recruiter: NC1 G

Search by SSN
i.e. 6789 (Last 4)

Search by Last Name

Search by Last Name and Four

MARINES - SEARCH

Application Year: 2014 ▼

Search Database

Search by SSN
i.e. 6789 (Last 4)

Search by Last Name

The most accurate search is by using both Last Four SSN and Last Name.

MARINES - SEARCH

Application Year: 2014 ▼

Search Database

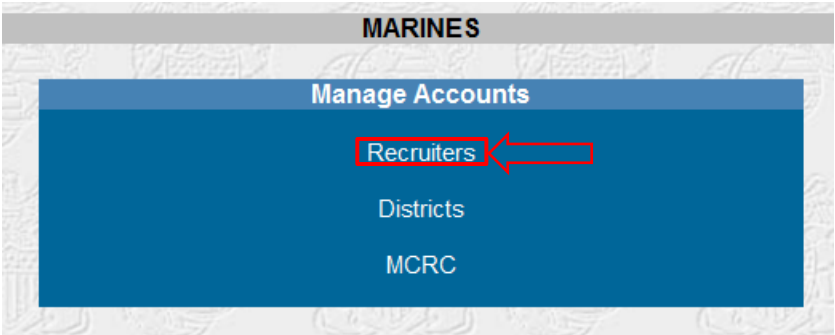
A Anderson, William Alexander
SSN (Last 4): 0000
Online Application complete
Program: Marine
Recruiter: Captain W. N.
District: 12th Marine Corps District
Level: District - Board Ready

Search by SSN
i.e. 6789 (Last 4)

Search by Last Name

Accounts

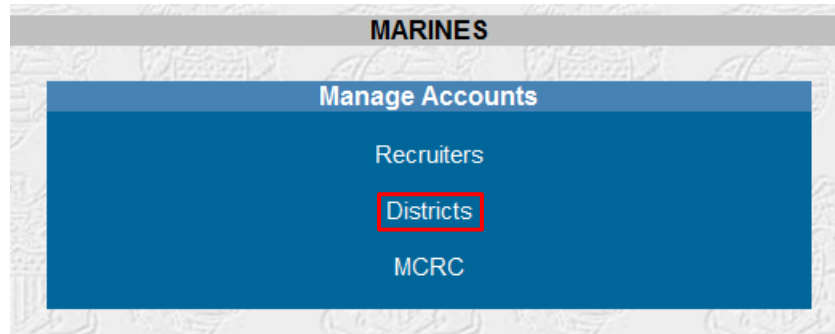
Recruiters



MARINES		
1st Marine Corps District		
Captain Matthew W		Portsmouth, NH
Captain Michael A. S		Harrisburg, PA
4th Marine Corps District		
Captain Mark C		Richmond, VA
Capt Michael G		Detroit, MI
6th Marine Corps District		
Capt Kevin L		Orlando, FL
Capt Mitchell S		Baton Rouge, LA

Select Recruiters displays the Districts with their respective Recruiters.

Districts



MARINES	
1st Marine Corps District	Matthew G [Avatar]
4th Marine Corps District	Arnold F [Avatar]
4th Marine Corps District	Maj L [Avatar]
6th Marine Corps District	Aaron L [Avatar]
8th Marine Corps District	Maj Anthony R [Avatar]
9th Marine Corps District	Tray T [Avatar]
12th Marine Corps District	Capt Todd M [Avatar]

Selecting Districts displays the head Recruiter for each District.

MCRC

MARINES

Manage Accounts

Recruiters

Districts

MCRC

MARINES

MCRC

Show List

Amy C

Mrs. C

Capt F

Nancy G

MARINES

Update MCRC

MCRC Name: Amy C

Location: Quantico, Virginia

Organizational_Email: amy.c@marines.us

Primary Phone: 703.

Secondary Phone: 703-

Email: amy.c@marines.us

Username: marines1

Password: marines1

Update MCRC

This information may be updated by you by simply typing the changes in and selecting Update MCRC.

This information should be specifically Recruiter related information.

Board Ready Applications

Marine Home | Forms | Search | Accounts | **Board Ready Applications** | Incomplete Applications | Duplicates | Districts | EMail | Reports | Board Results | Selects | Non-Selects | Logout

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MARINES

Application Year: 2014

Displaying 1 to 10 of 235 Board Ready Applicants

Applicants Name	District	Board Ready Date
Altman, David Alexander	6th Marine Corps District	10/30/2013
Alt, Keith Marine	12th Marine Corps District	10/31/2013
Altman, Dorian Xiong	6th Marine Corps District	10/30/2013
Altman, Charles William	12th Marine Corps District	10/31/2013
Anderson, William Alexander	12th Marine Corps District	10/31/2013
Anderson, Nicholas Ryan	12th Marine Corps District	10/31/2013
Anderson, Rebecca Leigh	12th Marine Corps District	10/28/2013
Anderson, Joshua Alexander	12th Marine Corps District	10/31/2013
Anderson, Nathan Gabriel	12th Marine Corps District	10/31/2013
Baker, Jeremiah Lee	12th Marine Corps District	10/31/2013

Page 0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19

Search by Name

Search

This page displays Board ready Applications by District and Date.

Select a name from the menu to access their checklist.

Applicant Checklist for:
Anderson, William Alexander

Marine Program

<input type="checkbox"/> Transcripts	10/31/2013
<input type="checkbox"/> SAT / ACT / AFQT Scores	10/31/2013
<input type="checkbox"/> Page 9	10/08/2013
<input type="checkbox"/> English Teacher Eval	10/17/2013
<input type="checkbox"/> Other Teacher/Coach Eval	10/21/2013
<input type="checkbox"/> Officer Interview	10/31/2013
<input type="checkbox"/> Officer Interview	10/31/2013
<input type="checkbox"/> Drug Statement	10/18/2013
<input type="checkbox"/> Debarment & Suspension	10/16/2013
<input type="checkbox"/> Statement of Understanding	10/18/2013
<input type="checkbox"/> Photo	10/31/2013
<input type="checkbox"/> Physician Approval	10/18/2013
<input type="checkbox"/> Birth Certificate	10/18/2013
<input type="checkbox"/> School Choices	10/31/2013
<input type="checkbox"/> Tattoo Screening Form	10/31/2013
<input type="checkbox"/> Tattoo SOU	10/31/2013
<input type="checkbox"/> MCRC ON/E	10/31/2013

Applicant Status: Active

Status Comments

☐ Received by MCRC

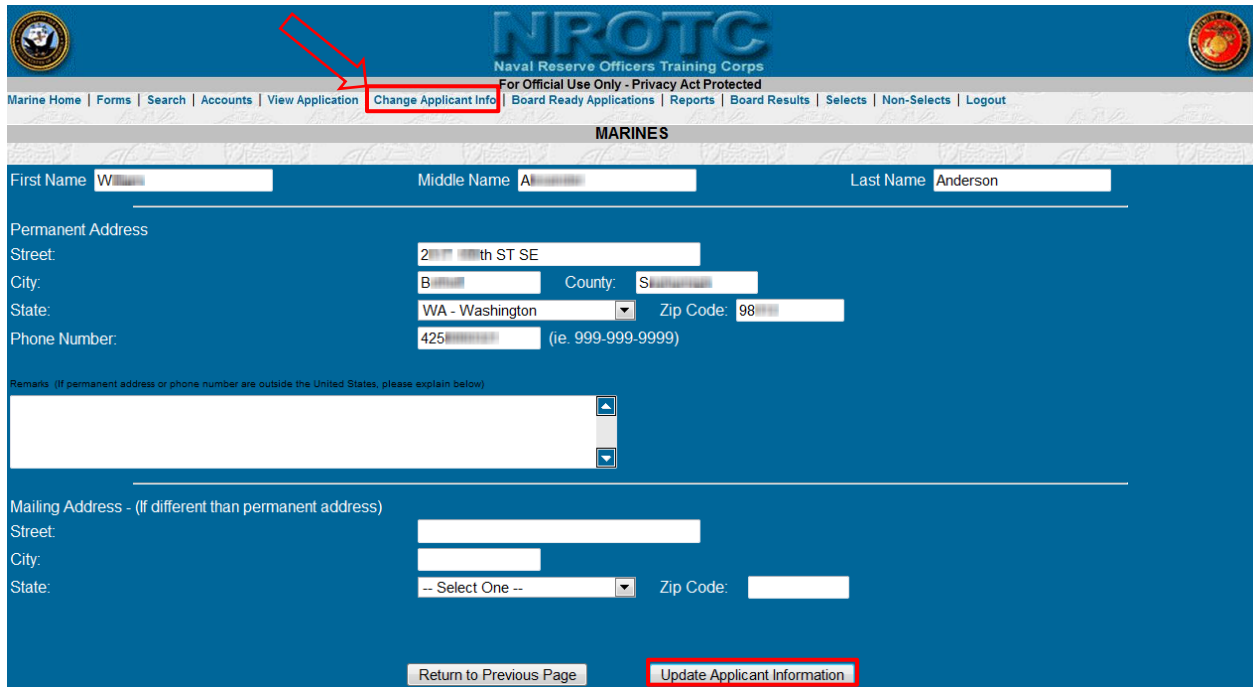
☒ Board Eligible 10/31/2013

Update

Recruiter Email - w.alexander@marines.usmc.mil

Send back to District

Change Applicant Information



NROTC
Naval Reserve Officers Training Corps

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[Marine Home](#) | [Forms](#) | [Search](#) | [Accounts](#) | [View Application](#) | [Change Applicant Info](#) | [Board Ready Applications](#) | [Reports](#) | [Board Results](#) | [Selects](#) | [Non-Selects](#) | [Logout](#)

MARINES

First Name Middle Name Last Name

Permanent Address

Street:

City: County:

State: Zip Code:

Phone Number: (ie. 999-999-9999)

Remarks: (If permanent address or phone number are outside the United States, please explain below)

Mailing Address - (If different than permanent address)

Street:

City:

State: Zip Code:

[Return to Previous Page](#) [Update Applicant Information](#)

Select Change Applicant Info and then type changes.

Select Update Applicant Information.

View Application



NROTC

Naval Reserve Officers Training Corps

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Marine Home | Forms | Search | Accounts | View Application | Change Applicant Info | Board Ready Applications | Reports | Board Results | Selects | Non-Selects | Logout

NROTC

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[Home](#) | [Forms](#) | [Search](#) | [Accounts](#) | [View Application](#) | [Change Applicant Info](#) | [Board Ready Applications](#) | [Reports](#) | [Board Results](#) | [Selects](#) | [Non-Selects](#) | [Logout](#)

Applicant Information

Applicant Name: **David Douglas Butler**
 SSN: **123456789**
 Date of Birth: **01/01/1990**
 Date of Application: **01/01/2020**

Personal Information

Home Address: **1234 Main St, Anytown, CA 90210**
 Phone: **(555) 123-4567**
 Email: **ddbutler@nrotc.com**

Academic Information

Current School: **Anytown High School**
 Grade: **12**
 GPA: **3.5**
 Expected Graduation: **06/01/2021**

Physical Information

Height: **5'10"**
 Weight: **170 lbs**
 Blood Type: **O+**
 Vision: **20/20**

Medical Information

Current Medical Condition: **None**
 Allergies: **None**
 Current Medication: **None**

Extracurricular Activities

Activities: **Varsity Football, Varsity Basketball, Varsity Soccer, Varsity Tennis, Varsity Golf, Varsity Baseball, Varsity Softball, Varsity Volleyball, Varsity Swimming, Varsity Rowing, Varsity Archery, Varsity Fencing, Varsity Equestrian, Varsity Shooting, Varsity Wrestling, Varsity Judo, Varsity Karate, Varsity Taekwondo, Varsity Jujitsu, Varsity Aikido, Varsity Kendo, Varsity Iaido, Varsity Kyudo, Varsity Judo, Varsity Karate, Varsity Taekwondo, Varsity Jujitsu, Varsity Aikido, Varsity Kendo, Varsity Iaido, Varsity Kyudo**

References

Referee Name: **Mr. John Doe**
 Title: **Principal**
 Address: **1234 Main St, Anytown, CA 90210**
 Phone: **(555) 123-4567**
 Email: **john.doe@anytown.edu**

Signature

Applicant Signature: **[Signature]**
 Date: **01/01/2020**

Notes

Comments: **Applicant is a strong candidate for NROTC. He has excellent academic and physical qualifications. He is a member of several extracurricular activities and has a strong leadership record.**

Submitted applications cannot be changed, only viewed.

Example of a Completed Application

NROTC			
Naval Reserve Officers Training Corps For Official Use Only - Privacy Act Protected			
Marine Home Forms Search Accounts Board Ready Applications Reports Reassign Board Results Selects Non-Selects Logout			
For Official Use Only - Privacy Act Protected <div style="display: flex; justify-content: space-around; align-items: center;"> <div> Daniel Deighton Butler ***** Applying for NROTC Marine Corps Option </div> </div>			
Submitted: 09/30/2013			
Personal Profile			
DOB: 06/24/1996 AGE: 17		Height: 5 Ft. 11 In.	
U.S. Citizen: Yes /Birth		Weight: 155 Pounds	
Other Citizenship:		Gender: Male	
Birthplace: Glendale, AZ		State of Legal Residence: LA	
Other Language Proficiency: No			
Race: White			
Ethnic Background:			
Phone: 520- Cell Phone: 520-		Email Address: danieldeightonbutler@gmail.com	
Permanent Address: 5517 Alameda Drive Fort Polk, LA 71459 County		Mailing Address: Same as Permanent Address	
How did you hear about the NROTC Program?		NAVY.COM website	
Have you ever been arrested, convicted, or fined for any violation of law?		No	
Have you previously attended or are you now attending the Air Force, the Naval or Military Academy Preparatory School or the Navy BOOST School?		No	
Have you ever served tours of extended Active Duty drawing full pay, from which you were discharged or separated to civilian status?		No	
Are you now on Active Duty in the U.S. Armed Forces drawing full pay?		No	
Are you currently a member of a U.S. reserve or National Guard Organization?		No	
Are you currently in the Delayed Entry Program (DEP)?		No	
Are you currently in the College Program?		No	
Have you ever been placed on suspension, probation or expelled from college, civilian preparatory school or any other academic institution?		Yes - Date: 08/13 <small> I have been placed on suspension, probation or expelled from college, civilian preparatory school or any other academic institution. I have been placed on suspension, probation or expelled from college, civilian preparatory school or any other academic institution. I have been placed on suspension, probation or expelled from college, civilian preparatory school or any other academic institution. I have been placed on suspension, probation or expelled from college, civilian preparatory school or any other academic institution. </small>	
Have you ever been rejected for any branch of military service or ROTC?		No	
Have you ever been a Cadet/Midshipman at any of the U.S. Service academies or ROTC Programs?		No	
Are you currently an applicant or do you intend to apply for a service academy or ROTC Program?		Yes - AROTC / NROTC / AFROTC /	
School History Data			
Applicant Home Schooled: No			
Vilseck High School Vilseck, AE Entry Date: 08/10 End Date: 06/12			
Anacoco High School Anacoco, LA Entry Date: 08/12 End Date: 11/12		Louisiana Connections Academy Baton Rouge, LA Entry Date: 01/13 End Date: 05/13	
Pickering High School Leesville, LA Entry Date: 08/13 Grad Date: 05/14			
Class Size: 75 Class Rank: 19 (25%)			
Parent Profile			
Father			
E: Daniel Deighton Butler Address Same as Applicant Military Service - Is now or has been a member of the:		Occupation: Military Intelligence Currently on Regular Status Rank: LTC Graduate of AROTC in 97	
Army			
Mother			
F: Daniel Deighton Butler Address Same as Applicant Military Service - None Parents College - Received Degree Father level of education - Graduate or Professional Degree Mother level of education - Bachelors Degree		Occupation: Unemployed	

Activities Profile																					
Activity	Jr. Varsity and other teams such as American Legion, Babe Ruth, Etc. (Not Intramurals)				Varsity School Teams				Varsity Letters Earned				Team Captain or Co-Captain				All State / District / City or Country (1st team Only) (Explain below)				
	9	10	11	12	9	10	11	12	9	10	11	12	9	10	11	12	9	10	11	12	
Grade																					
Team Coach, Manager or Trainer																					
Baseball/Softball						X				X											
Basketball																					
Crew/Rowing																					
Cross Country							X				X				X						
Football/Rugby	X	X																			
Golf																					
Gymnastics/Competitive Dance/Cheerleading																					
Hockey (Field or Ice)																					
Judo, Karate or other Martial Arts																					
LaCrosse																					
Rifle/Pistol																					
Skiing																					
Soccer	X																				
Swimming/Diving																					
Tennis																					
Track (Indoor/outdoor)																					
Volleyball																					
Water Polo																					
Weightlifting/Powerlifting																					
Wrestling																					
Other																					
Comments: Leesville Leader Newspaper, noted for Cross Country. Letters in both Baseball and Cross Country																					
Non-Athletic Activities																					
Boy Scouts of America	<input type="radio"/> Member								<input type="radio"/> Eagle				<input type="radio"/> Sr. Patrol Leader								
Girl Scouts of America	<input type="radio"/> Member								<input type="radio"/> Gold Award Recipient				<input type="radio"/> Troop Officer								
Camp Fire Girls	<input type="radio"/> Horizon Club Member								<input type="radio"/> Camp Counselor				<input type="radio"/> Rep. Regional Meetings								
Rainbow	<input type="radio"/> Member								<input type="radio"/> Officer				<input type="radio"/> Grand/Supreme Leader								
Explorer Scouts	<input type="radio"/> Member								<input type="radio"/> Troop Officer				<input type="radio"/> Silver Award								
Remarks:																					
School Officers																					
Grade	Student Body/Council/Government				Class				School Club												
	9	10	11	12	9	10	11	12	9	10	11	12									
President/Chairperson																					
Vice President																					
Secretary/Treasurer																					
Representative/Committee Chairperson																					
Remarks:																					
School Publication																					
Grade					9				10				11				12				
Editor In Chief																					
Business Circulation or Advertising Manager																					
Feature, Sports, News, or Photo Editor																					
Writer-Reporter or other Staff Member																					
Remarks:																					

School Organizations												
Boy's/Girl's Nation	<input type="radio"/> President			<input type="radio"/> Vice President			<input type="radio"/> Delegate					
Boy's/Girl's State	<input type="radio"/> Governor			<input type="radio"/> Lt Governor			<input type="radio"/> Delegate					
National Honor Society	<input type="radio"/> President			<input type="radio"/> Vice President			<input type="radio"/> Member					
Beta Club	<input type="radio"/> President			<input type="radio"/> Vice President			<input type="radio"/> Member					
Remarks:												
Awards & Honors												
Local Academic Awards - 3 or more				Local Citizenship Awards - 0				State or National Awards - 0				
Remarks: Recognized All 4 years for Honor Roll												
Music Participation												
Grade	Orchestra				Chorus				Band			
	9	10	11	12	9	10	11	12	9	10	11	12
Director, Leader or Drum Major												
Member									X			
Remarks:												
Volunteer Work												
Grade	9			10			11			12		
Hospital/Candy Striper												
with Handicapped/Elderly												
Tutor/Coach Children							X			X		
Other	X			X								
Total Volunteer Hours	60			60			360			25		
Remarks: I have participated in JROTC community events.												
Other Activities (Including JROTC and Civil Air Patrol)												
Grade	9	10	11	12								
Participation in Competitive Dramatic or Humorous Readings												
Participation in contest one-act plays												
Participation as an actor/actress, stage manager or student director in a 3 act play before a public audience												
Drill Team/Color Guard												
CheerLeader/Pom Pom												
4H Club Judge												
4H Club Member				X								
		Pres	V P	Member								
Junior Achievement												
Grade	9	10	11	12								
DECA												
		Pres	V P	Member								
Church Group				X								
Grade	9	10	11	12								
Active Member of Sailing Association												
Sea Cadet Member												
JROTC/CAP Member (High School Only)	X	X										
JROTC/Sea Cadet/CAP Petty Officer/Officer/Non-Commissioned Officer												
Remarks:												
Other Accomplishments												
Have private pilot license	No	Certified Lifeguard		Yes								
Have radio operators license	No	Certified Water Safety Instructor		No								
Have open water scuba license	No	Paramedic		No								
Foreign Exchange Student	No	Volunteer Firefighter		No								
Certified Nursing Assistant (CNA)	No	Emergency Medical Technician (EMT)		No								
CPR Certified Instructor	No	Other (Explain in Remarks)		No								
Remarks: AED Certified CPR Certified First Aid Certified												
Test Scores												
(*) indicates scores electronically verified or verified by XO's												
Test Type	English / Critical Reading		Math	Date								
SAT	540		510	05/2013								
ACT	18		23	03/2013								

Work History				
Grade	9	10	11	12
9 or Less Hours Per Week				
10 - 19 Hours Per Week			X	X
20 - 29 Hours Per Week				
30 - 39 Hours Per Week				
40 or More Hours Per Week				
Work Responsibilities:		Assigned Responsibility to open or close the business		
College Preference and Current Studies				
1st Choice	Arizona State University		Qualify for In-State Tuition: No	
2nd choice	Old Dominion University		Qualify for In-State Tuition: No	
3rd Choice	University of Kansas		Qualify for In-State Tuition: No	
4th Choice	University of Colorado at Denver		Qualify for In-State Tuition: No	
5th Choice	Georgetown University		Qualify for In-State Tuition: No	
09/25/2013 - Applicant acknowledged that he/she should apply to all five college choices listed above. Failure to do so may jeopardize his/her ability to use an NROTC scholarship if selected.				
Strength of Preference for 1st choice school: Will go to any NROTC school if awarded scholarship				
1st Choice Remarks: My family and friends reside in Phoenix, Arizona. My father is an Arizona State University AROTC graduate.				
In-state Tuition Remarks				
My family is in the military, so I never maintain residency.				
Intended Tier/School Major				
Tier: 3				
Major: Kinesiology				
Frederick C Branch Marine Leadership Scholarship				
Interested in pursuing a Frederick C Branch Marine Leadership Scholarship: No				
Names of courses in progress or planned for completion during the senior year.				
First Term	Second Term		Additional Term (If appropriate)	
NSU English 1010	NSU English 1010			
NSU History 1020	NSU History 1020			
Pre Calculus	Pre Calculus			
Spanish 2	Spanish 2			
Physics	Physics			
Physical Education 3	Physical Education 3			
Teacher Assistant	Teacher Assistant			
Art 1	Art 1			
Essays				
1. Discuss your reasons for wanting to become a Marine Officer.				
<p>The three main reasons on why I want to become a marine are strengthening my discipline, learning leadership roles and duties, and being able to serve my country. Discipline can help increase a wide variety of values such as focus, determination, and desire. Leadership shows a wide variety of traits and characteristics and will be useful in any situation at any time. Finally, being able to serve my country is honorable and a privilege. The marines will help strengthen my discipline through physical and mental training. Going over physical training and scenarios will prepare me to narrow my focus and strength for any mission I must complete. Discipline also shows that you are a responsible individual by maintaining your professionalism, which the Marines can provide for me. Numerous values are definitely important without question; however, discipline tops the list due to increasing the focus on each value. Leadership roles and duties will help me take charge of important or emergency situations. Being a leader means to take responsibility over the duties and tasks at hand, which also means being able to perform at a high level under pressure. Despite stressful events and dire scenarios, being a leader can be rewarding and will acquire recognition for your abilities and performance. Being able to serve my country means everything to me. People take our freedoms for granted and fail to recognize that heroes in the armed forces, police force, and other branches, help protect this prestigious nation from a variety of threats. Our country was founded upon the ideal to be able to think and speak freely without having to face punishment and judgment. The marines, army, and other armed forces, help support these constitutional rights. In conclusion, discipline, leadership, and duty, should be key components and values to every individual. Discipline contains the ability and support to intensify the strengths of each value, being overall beneficial to each trait. Leadership teaches the ability to take control and responsibility for any task, duty, or scenario at hand. Duty, or serving your country, teaches honor and respect for our phenomenal and selfless nation. Combined altogether, each trait listed creates a role model individual from the assistance of the marines.</p>				
2. How might your background and experiences enhance the U.S. Marine Corps?				
<p>Most U.S citizens have never been to over 20 countries, experienced different cultures from living overseas (such as Russia, Germany, and Australia), and have numerous family members that have served or serve in the Armed Forces. I have been to the following countries over the past 17 years of my life: United States of America, Mexico, Australia, Germany, Russia, Finland, Estonia, Latvia, Lithuania, Poland, Italy, Hungary, Czech Republic, Austria, England, Spain, Ireland, Slovenia, Croatia, Netherlands, France, Belgium, and Greece. Each country has very diverse culture, extensive history, and contributes their culture, language, trade, etc. to the rest of the world. While living in Russia and Germany I had experienced many festivals and activities such as the Winter Bazar (for both countries) and ?The white nights? in Russia, this is during the summer when the sun does not go down until 3 or 4 in the morning. Both Countries also have amazing foods such as Bleani and Borche (Russian pancakes and stew), and schnitzel and stews (German foods). I am very grateful for my experiences there. My family has served this country for numerous generations. Both of my</p> <p><small>Mr. Frederick C. Branch, Jr. has been serving and contributing to the nation as a Marine for over 17 years. He has served in all 27 states. Mr. Branch has served over 1000 hours in the U.S. Navy, and is working as a Division 100 Senior Trainer for Joint Readiness Training Center at Fort Polk Louisiana. Throughout his career he has worked in the intelligence branch of the army.</small></p>				

Incomplete Applications

NROTC
Naval Reserve Officers Training Corps
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[Marine Home](#) | [Forms](#) | [Search](#) | [Accounts](#) | [Board Ready Applications](#) | **[Incomplete Applications](#)** | [Duplicates](#) | [Districts](#) | [Email](#) | [Reports](#) | [Board Results](#) | [Selects](#) | [Non-Selects](#) | [Logout](#)

MARINES

Application Year: 2014 ▼

Displaying 0 Unassigned Records

There are no incomplete unassigned applications.

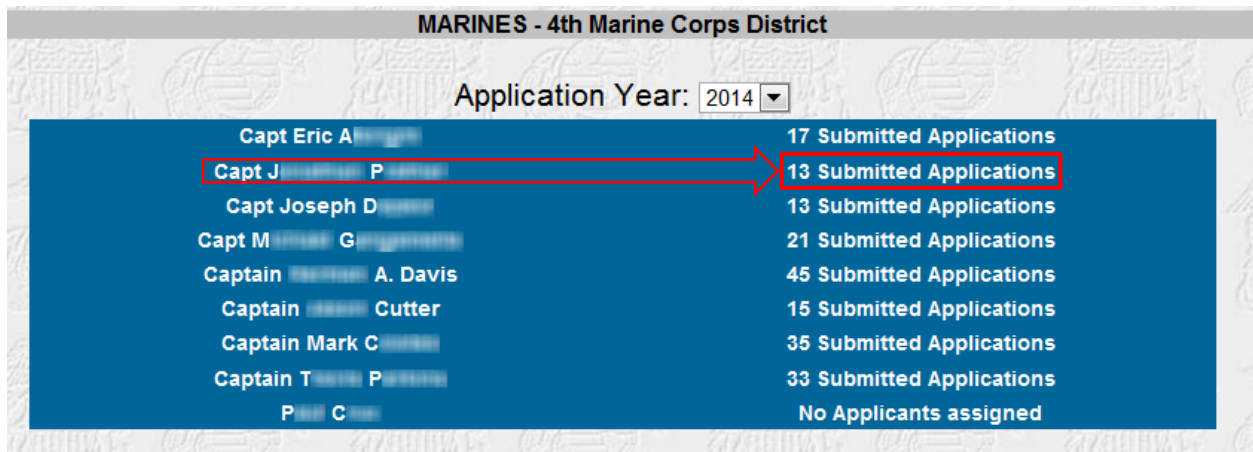
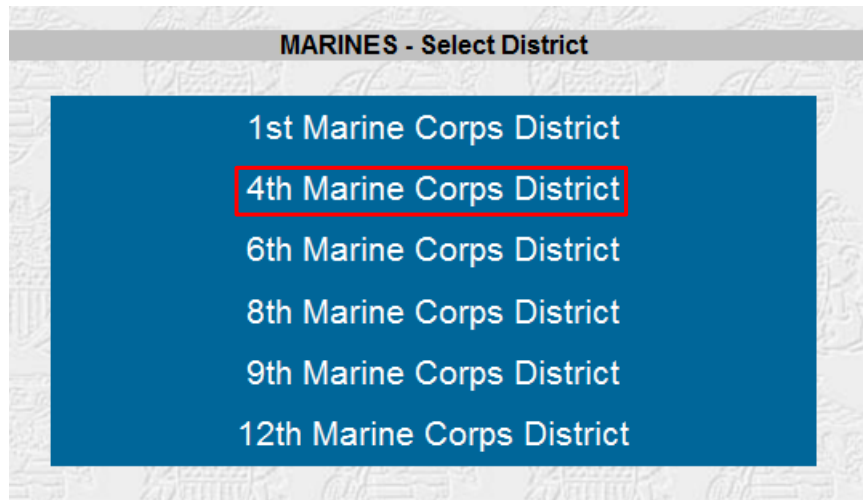
This page should be blank at the MCRC level.

Duplicate Applications

The screenshot displays the NROTC (Naval Reserve Officers Training Corps) website interface. At the top, the NROTC logo is prominently featured, accompanied by the text 'Naval Reserve Officers Training Corps' and 'For Official Use Only - Privacy Act Protected'. Below this, a navigation bar lists various links: Marine Home, Forms, Search, Accounts, Board Ready Applications, Incomplete Applications, Duplicate (highlighted with a red box), Districts, EMail, Reports, Board Results, Selects, Non-Selects, and Logout. The main content area is titled 'MARINES - DUPLICATE APPLICANTS'. It shows 'Displaying 0 Records (Duplicates)' and a message box stating 'There are no duplicate applications.' A dropdown menu for 'Application Year' is set to 2014.

This page should be blank at the MCRC level.

Districts



Selecting the District displays the assigned Recruiters.

To view applicants assigned to individual Recruiters select the Submitted Applications.

MARINES - Assigned Applicants

Capt J [REDACTED] P [REDACTED] <Back Next>
Total Applicants - 125

B [REDACTED], F [REDACTED] O [REDACTED]
 B [REDACTED], A [REDACTED] Jane
 B [REDACTED], David A
 B [REDACTED], C [REDACTED] N [REDACTED]
Brown, [REDACTED]
 B [REDACTED], M [REDACTED] D [REDACTED]
 B [REDACTED], Stephanie
 B [REDACTED], A [REDACTED] G [REDACTED]
 C [REDACTED], J [REDACTED] L [REDACTED]
 C [REDACTED], [REDACTED] Frank

Search by Name

Page displays a list of all Board Ready applications assigned to that Recruiter.

Search by Name will search for only Board Ready Applicants.

To view an application, select the applicant's name.

MARINES

APPLICANT PERSONAL DATA RECORD
FORM COMES UNDER THE PURVIEW OF THE PRIVACY ACT OF 1974


For Official Use Only - Privacy Act Protected
William C Brown

 Applying for NROTC Marine Corps Option

Submitted: 10/14/2010

Personal Profile			
DOB: [REDACTED]/[REDACTED]/1993	AGE: 20	Height: 6 Ft. 0 In.	Weight: 190 Pounds
U.S. Citizen: Yes /Birth		Gender: Male	
Other Citizenship:			
Birthplace: Greensboro, NC			
Other Language Proficiency: No			
Race: [REDACTED]			
Ethnic Background:			
Phone: 336 [REDACTED]		Cell Phone: 336 [REDACTED]	
Email Address: pb [REDACTED]@triad.rr.com		Mailing Address: Same as Permanent Address	
Permanent Address: 1103 O [REDACTED] F [REDACTED] Court Asheboro, NC 27205 Randolph County			
How did you hear about the NROTC Program?		Other source	
Have you ever been arrested, convicted, or fined for any violation of law?		Yes - [REDACTED]	
Have you previously attended or are you now attending the Air Force, the Naval or Military Academy Preparatory School or the Navy BOOST School?		No	
Have you ever served tours of extended Active Duty drawing full pay, from which you were discharged or separated to civilian status?		No	

Reassign Applicants District



NROTC
Naval Reserve Officers Training Corps

For Official Use Only - Privacy Act Protected

Marine Home | Forms | Search | Accounts | Board Ready Applications | Reports | **Reassign** | Board Results | Selects | Non-Selects | Logout

View a Printer Friendly Application

Return to Previous Page

APPLICANT PERSONAL DATA RECORD
FORM COMES UNDER THE PURVIEW OF THE PRIVACY ACT OF 1974

For Official Use Only - Privacy Act Protected

William C. Brown

Applying for NROTC Marine Corps Option

Submitted: 10/14/2010

Personal Profile

DOB: 10/14/1993	AGE: 20	Height: 6 Ft. 0 In.	Weight: 190 Pounds	Gender: Male
U.S. Citizen: Yes / Birth		State of Legal Residence: NC		
Other Citizenship:				
Birthplace: Greensboro, NC				
Other Language Proficiency: No				
Race:				
Ethnic Background:				
Phone: 336		Cell Phone: 336		Email Address: pb@triad.rr.com
Permanent Address: 1301 F Court Asheboro, NC 27205 Randolph County		Mailing Address: Same as Permanent Address		
How did you hear about the NROTC Program?		Other source		
Have you ever been arrested, convicted, or fined for any violation of law?		Yes - [redacted]		
Have you previously attended or are you now attending the Air Force, the Naval or Military Academy Preparatory School or the Navy BOOST School?		No		
Have you ever served tours of extended Active Duty drawing full pay, from which you were discharged or separated to civilian status?		No		

To change an applicant's district select Reassign.

MARINES

Assign a District for
Brown, William C.
Asheboro, NC 27205

-Select One-

-Select One-

1st Marine Corps District

4th Marine Corps District

6th Marine Corps District

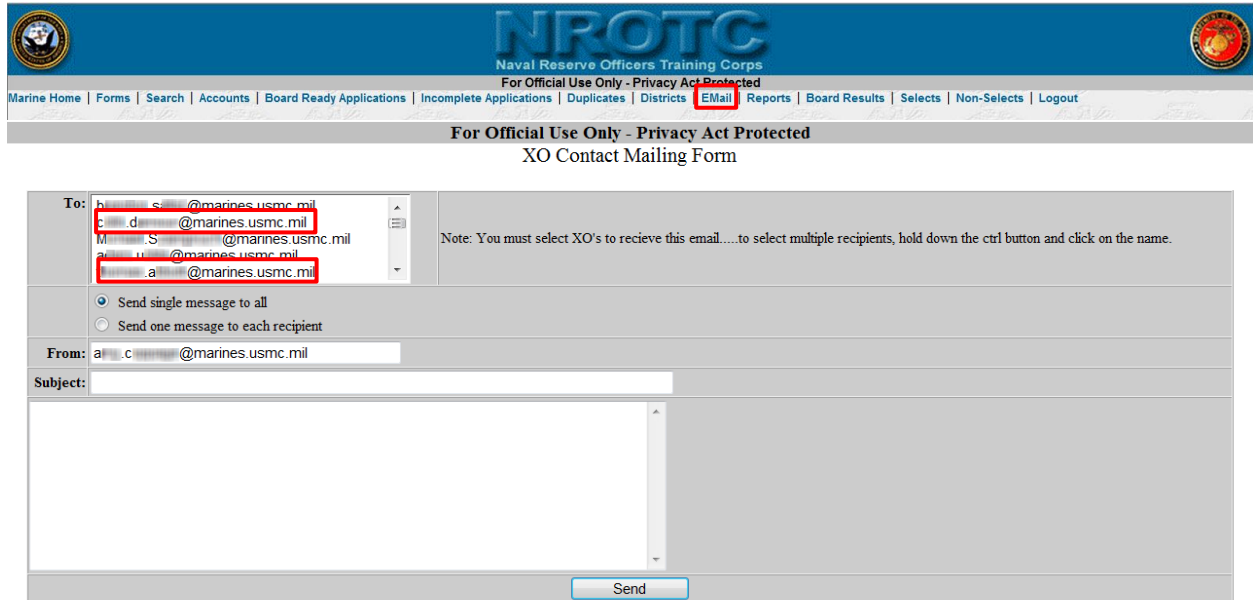
8th Marine Corps District

9th Marine Corps District

12th Marine Corps District

Select the new district from the menu.

Email



The screenshot shows the NROTC (Naval Reserve Officers Training Corps) website interface. At the top, there is a blue header with the NROTC logo and the text "Naval Reserve Officers Training Corps". Below this, a navigation bar contains links: "Marine Home", "Forms", "Search", "Accounts", "Board Ready Applications", "Incomplete Applications", "Duplicates", "Districts", "Email" (highlighted with a red box), "Reports", "Board Results", "Selects", "Non-Selects", and "Logout". A secondary navigation bar below the first one reads "For Official Use Only - Privacy Act Protected".

The main content area is titled "XO Contact Mailing Form". It features a "To:" field with a list of email addresses from the @marines.usmc.mil domain. Four addresses are highlighted with red boxes: "b. s. @marines.usmc.mil", "c. d. @marines.usmc.mil", "M. S. @marines.usmc.mil", and "a. @marines.usmc.mil". To the right of this list, a note states: "Note: You must select XO's to receive this email.....to select multiple recipients, hold down the ctrl button and click on the name."

Below the "To:" field, there are two radio button options: "Send single message to all" (which is selected) and "Send one message to each recipient". The "From:" field is populated with "a. c. @marines.usmc.mil". The "Subject:" field is empty. A large text area for the message body is located below the "Subject:" field. At the bottom right of the form, there is a "Send" button.

The email system allows you to select all the Marine Corp Recruiters or to select individual Recruiters by holding the Ctrl button on your key board and then clicking on their name in the list.

Reports

 **NROTC**
Naval Reserve Officers Training Corps
For Official Use Only - Privacy Act Protected
[Marine Home](#) | [Forms](#) | [Search](#) | [Accounts](#) | [Board Ready Applications](#) | [Incomplete Applications](#) | [Duplicates](#) | [Districts](#) | [Email](#) | [Reports](#) | [Board Results](#) | [Selects](#) | [Non-Selects](#) | [Logout](#) 

MARINES

Select type of report

Applications at the MCRC Level

MCRC's Board Briefs

Selectees Active Duty Report

Selecting a report generates a spread sheet.

[illegible]

Board Results

Marine Home | Forms | Search | Accounts | Board Ready Applications | Incomplete Applications | Duplicates | Districts | EMail | Reports | **Board Results** | Selects | Non-Selects | Logout

MARINES

Application Year: 2014
Select District & Board

2014
2013
2012
2011

☒ 1st District
☐ 4th District
☐ 6th District
☐ 8th District
☐ 9th District
☐ 12th district
☐ Early Board
☒ National Board

Display

Select desired result Year, District, and Board (Early or National) from the menu.

MARINES

Application Year: 2012
Select District & Board

☒ 1st District
☐ 4th District
☐ 6th District
☐ 8th District
☐ 9th District
☐ 12th district
☐ Early Board
☒ National Board

Display

Select Display.

MARINES		
Application Year: 2012		
Displaying	248 Boarded Applicants	
	40 Selected Applicants	
	208 Non Selected Applicants	
National Board District Selectees		
1st Marine Corps District		
Selected	Applicant	SSN
Yes	T... , Katanna L	
Yes	W... , P... N	
Yes	W... , Matthew L	
Yes	Wood, E... L	
Yes	W... , T... E	
Yes	Z... , T... J	
No	A... , S... S	
No	A... , L... J	
No	A... , R... A	
No	Alexander, A... C	
No	A... , Ryan M	
No	A... , E...	

This page displays the applicants and whether they were selected or not.

Select an applicant to display their checklist.

Applicant Checklist for:

Anderson, William A

Marine Program

Transcripts

10/31/2013

SAT / ACT / AFQT Scores

10/31/2013

Page 9

10/08/2013

English Teacher Eval

10/17/2013

Other Teacher/Coach Eval

10/21/2013

Officer Interview

10/31/2013

Officer Interview

10/31/2013

Drug Statement

10/18/2013

Debarment & Suspension

10/16/2013

Statement of Understanding

10/18/2013

Photo

10/31/2013

Physician Approval

10/18/2013

Birth Certificate

10/18/2013

School Choices

10/31/2013

Tattoo Screening Form

10/31/2013

Tattoo SOU

10/31/2013

MCRC ONE

10/31/2013

Applicant Status

Active

Status Comments

Received by MCRC

10/31/2013

Board Eligible

Update

Recruiter Email - w...n...@marines.usmc.mil

Send back to District

Selects

Marine Home | Forms | Search | Accounts | Board Ready Applications | Incomplete Applications | Duplicates | Districts | EMail | Reports | Board Results | **Selects** | Non-Selects | Logout

MARINES

Application Year: 2012

Marine Option Selectees

1st District
8th District

4th District
9th District

6th District
12th district

Displaying 366 Selected Applicants

Bottom of Page

1st Marine Corps District			
Applicant	SSN	Birth Date	Assigned Unit
A., William R.	*****	06/27/1994	
Bailey, S.	*****		
Bailey, B.	*****	12/22/1993	
Bailey, C.	*****	11/04/1993	
Bailey, John M.	*****	08/28/1993	
Bailey, T. Scott	*****	12/14/1993	

Back to top of Page Bottom of Page



4th Marine Corps District			
Applicant	SSN	Birth Date	Assigned Unit
Albright, Matthew T.	*****	08/02/1993	
Albright, Matthew T.	*****	10/13/1993	
Barker, W.	*****		
Barker, R. Patrick	*****	01/04/1994	
Barker, A.	*****	08/13/1993	
Brewer, J.	*****		
Brewer, Thomas D.	*****	05/15/1994	

This page shows the Selectees by District.

Selecting the District only brings that section into view. Use the “Back to top of Page” and “Bottom of Page” for quick movements.

Note: The applicant’s area is not interactive.

Non-Selected Applicants

NROTC
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[Marine Home](#) | [Forms](#) | [Search](#) | [Accounts](#) | [Board Ready Applications](#) | [Incomplete Applications](#) | [Duplicates](#) | [Districts](#) | [Email](#) | [Reports](#) | [Board Results](#) | [Selects](#) | **Non-Selects** | [Logout](#)

MARINES

Application Year: 2013

Marine Option Non-Selects

Displaying 711 Non-Selected Applicants
 33 Selected FCB Applicants

FCB Select	Applicant	SSN	Birth Date	FCB School Choice
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Rivera, Monica N	*****	02/11/1995	Hampton University
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Rivera, Alexander Joseph	*****	09/22/1994	Texas Southern University
<input type="checkbox"/> Yes <input type="checkbox"/> No	Rivera, Stephen I	*****	05/11/1995	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Schmitt, Tony A	*****	06/03/1995	Howard University
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sims, Thomas A	*****	01/28/1995	Prairie View A&M University
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Singer, Steven S	*****	09/25/1995	Morehouse College
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Turner, Robert D	*****	07/11/1995	Tennessee State University
<input type="checkbox"/> Yes <input type="checkbox"/> No	Vernon, Stephen L	*****	09/28/1995	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Woods, Kelvin Lee	*****	12/12/1994	Hampton University
<input type="checkbox"/> Yes <input type="checkbox"/> No	Alford, Charles J	*****	09/05/1995	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Alford, Zachary A	*****	08/26/1994	Xavier University
<input type="checkbox"/> Yes <input type="checkbox"/> No	Acosta, J	*****	07/18/1995	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Alford, Joe C	*****	03/13/1995	Texas Southern University
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Alford, Michael Patrick	*****	09/13/1994	Texas Southern University

The Fredrick C Branch (FCB) Marine Corp Leadership Scholarship is available for ROTC students attending an Historic Black College or University.

Glossary

ISR	Immediate Scholarship Reservation
ACT	American College Testing
SAT	Scholastic Assessment Test or Scholastic Aptitude Test(Former Name)
NSTC	Naval Service Training Command
CNRC	Central Naval Recruiting Command
MSISR	Minority Servicing Institutions Scholarship Reservation
MCRC	Marine Corp Recruiting Command
EO	Executive Order
GSA	General Services Administration
ON/E	Enlisted to Officer NROTC
FCB	Frederick C Branch (Marine Corp Leadership Scholarship)